

## RENEWALS

Materials, except items with outstanding requests, may be renewed up to 8 times, unless an item has outstanding requests. The renewal period will be the same as that for which the item was originally checked out and will start with the day the item is renewed. Materials may be renewed in person at any library or by:

### ON-LINE RENEWAL

Renew online at [collierlibrary.org](http://collierlibrary.org). Select the "My Account" link. Your library account can be accessed using your name and library card number.

### TELEPHONE RENEWAL

Renew by telephone using the library's automated renewal line at 239-920-7474. You will need to have your library card number available for telephone renewal.

## RETURNING MATERIALS

Card owner assumes responsibility for all materials borrowed on their card. **Due dates are on your receipt.** Materials can be returned to any Collier County library.

### OVERDUE ITEMS\*

Fines begin the day following the designated due date. Library privileges will be suspended when fines reach \$10.

## Loan Period Fines/Fee Schedules

### LOAN PERIOD

Books, Paperbacks, Audiobooks .....	3 weeks
Best Sellers/High Demand Books .....	1 week
CDs .....	1 week
Videos & Launch Pads ( <i>Limit to 10 per card</i> ) .....	1 week

### \*OVERDUE FINES (per day/per item)

Books, Audiobooks, CDs .....	25 cents
Videos & Launch Pads .....	\$1.00
Maximum Fine .....	\$10.00

### OTHER FEES:

Repair and/or replacement of damaged media boxes, bags or book covers .....	\$1.00
Replacement of lost or damaged library card .....	\$1.00
Lost or damaged materials .....	Retail cost plus processing fee of \$5.00

## HOURS OF OPERATION

Please visit our website at [collierlibrary.org](http://collierlibrary.org) for current hours of operation.

### HEADQUARTERS REGIONAL

2385 Orange Blossom Drive, Naples, FL 34109  
Circulation: 239-252-7350 / Reference: 239-252-7356  
Children's: 239-252-7369 / Mail-a-Book: 239-252-7372  
Administration: 239-252-7311

### NAPLES REGIONAL

650 Central Avenue, Naples, FL 34102  
Circulation: 239-252-5135 / Reference: 239-252-5147  
Children's: 239-252-5135

### SOUTH REGIONAL

8065 Lely Cultural Pkwy., Naples, FL 34113  
Circulation: 239-252-7542 / Reference: 239-252-7559  
Children's: 239-252-7557

### EAST NAPLES BRANCH

8787 Tamiami Trail East, Naples, FL 34113  
Phone: 239-252-7140

### ESTATES BRANCH

1266 Golden Gate Blvd., W., Naples, FL 34120  
Phone: 239-252-7109

### EVERGLADES CITY BRANCH

102 Copeland Ave., N., Everglades City, FL 34139  
Phone: 239-695-2511

### GOLDEN GATE BRANCH

2432 Lucerne Road, Naples, FL 34116  
Phone: 239-252-4542

### IMMOKALEE BRANCH

417 N. First Street, Immokalee, FL 34142  
Phone: 239-252-7073

### MARCO ISLAND BRANCH

210 S. Heathwood Drive, Marco Island, FL 34145  
Phone: 239-252-7064

### VANDERBILT BEACH BRANCH

788 Vanderbilt Beach Road, Naples, FL 34108  
Phone: 239-252-7160

[collierlibrary.org](http://collierlibrary.org)

### NEWS & EVENTS NEWSLETTER

Sign up on our website to receive monthly newsletters delivered directly to your inbox!



# Welcome to your



## COLLIER COUNTY PUBLIC LIBRARY

10 library locations to serve you!

*To provide educational environments,  
facilitate community engagement  
and cultivate life-long learning.*

[collierlibrary.org](http://collierlibrary.org)

## REGISTRATION

Library cards are free to all permanent residents and real property owners of Collier County. Valid photo identification AND proof of residency must be presented in person to apply for, renew or replace a library card. The following items with your current Collier County street address will be accepted as proof of residency:

- Driver's license
- Collier County Property Tax Receipt
- Check with imprinted name & address
- Mortgage/annual lease agreement
- Your telephone listing with address
- Property Deed
- Utility Bill
- Vehicle Registration
- Florida ID Card
- Voter Registration Card

## LIBRARY CARDS

### RESIDENT CARDS

No fee is charged for the initial library card. Library cards are valid for three (3) years. A \$1 fee is assessed to replace a damaged or lost card.

### CHILDREN'S CARDS

A child is eligible for a library card at birth, but must be present in the library to receive their card. A parent or legal guardian's permission and proof of residency is required for a minor (under 16) to obtain a library card.

### NON-RESIDENT CARDS

Library cards are available to Collier County visitors for a fee of \$10 per month or \$50 for six months. Valid photo identification with permanent home address is required; local address may be confirmed verbally.

### TO PROTECT YOUR PRIVACY

A card owner must immediately notify the library:

- If the card is lost/stolen.
- Of address, telephone, e-mail or name changes.

Card must be presented to borrow materials. Card owner assumes responsibility for all materials borrowed on his/her card.

**Note:** Florida Statute 257.261 prohibits staff from releasing any information except to the specific card owner. This includes personal information as well as materials charged to the record.

## RESERVING ITEMS

### RESERVED MATERIALS

- Can be requested online, in person, or by telephone.
- Are limited to 10 items at one time.
- Reserves are held for five business days.

Patrons will be notified by email or phone when reserved items are available for pick-up. Please bring the library card on which the items were requested.

## SPECIAL SERVICES

### INTERLIBRARY LOAN SERVICES

Books and magazine articles not owned by the library can be borrowed through Interlibrary Loan. Information is available at [collierlibrary.org](http://collierlibrary.org) under Library Services or at any library.

### MAIL-A-BOOK: LIBRARY SERVICES FOR THE HOMEBOUND

The Library mails library materials to qualified patrons who are homebound and unable to come into a library. Contact Mail-a-Book at 239-252-7372 for an application.

### GENEALOGY SERVICES

Naples Regional Library houses a genealogy collection and resources. Genealogy databases are available online through the Library.

### YOUTH SERVICES

Children and Young Adult services are available at all library locations.

- The library recommends that children through the age of seven (7) years have a parent, guardian, or responsible caregiver in the immediate vicinity of and in direct visual contact with the child.
- Parents, guardians and caregivers are responsible for the behavior and well-being of their children.
- Children of any age who are unable or unwilling to care for themselves may not be left alone in the library and must have adequate supervision while in the library.

## COMPUTER RELATED SERVICES

### COMPUTER ACCESS

Public computers with access to the internet and Microsoft Office are offered at all libraries for free to valid library card owners. Library card must be presented to obtain computer access.

### WEB ACCESS


Visit the Library online at [collierlibrary.org](http://collierlibrary.org) to use the library catalog or take advantage of the many electronic resources provided. By using your name and library card number you can also check your account, renew items, reserve materials, and cancel reserves.

### MOBILE PRINTING

Submit documents to <https://www.collierlibrary.org/mobile-printing/> to print from wherever you are from any internet connected device to most library locations.

### COPY/PRINT/SCAN/FAX SERVICES

Please check with your library for more details.



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colliercountypubliclibrary  
@collierlibrary  
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## TECHNOLOGY ASSISTANCE

Library staff can help you with computer basics, downloading eBooks & eAudio Books, searching the internet, or using your device. Contact staff for details and to schedule an appointment.

### BOOK A LIBRARIAN

Headquarters, Naples Regional and South Regional Libraries offer one-on-one assistance tailored to meet your needs.

### ASK A LIBRARIAN

Click on the red "Ask Us" button on our website, and chat live with a Florida librarian.

### LIBRARY ELECTRONIC ASSISTANCE PROGRAM (LEAP)

LEAP provides free one-on-one assistance tech help with a knowledgeable high school student.

## PROGRAMS & ELECTRONIC RESOURCES

Visit our website [collierlibrary.org](http://collierlibrary.org) for up-to-date information on our programs and e-Resources.

## SUPPORT THE LIBRARY

### DONATE YOUR TIME - VOLUNTEER OPPORTUNITIES

Would you like to give back to the community by sharing your time and talents? If the answer is 'yes,' go to our website and select Donate Your Time under the Support The Library Tab to complete a Library Volunteer application.


### DONATE FINANCIALLY

The Collier County Public Library greatly appreciates monetary donations of any size. If you'd like to make a monetary donation to the library, please make checks payable to the "Collier County Public Library" and either mail them to us at Headquarters Library or bring them to any location.

## LIBRARY ADVISORY BOARD

Appointed by the Board of County Commissioners, the Library Advisory Board establishes library policy and recommends a course of action on the future development of the library system. Meetings are generally held the third Wednesday of each month and are open to the public. Visit our website [collierlibrary.org](http://collierlibrary.org) under Events and sort by Library Advisory Board for the current meeting schedule or call 239-252-7311.

## FRIENDS OF THE LIBRARY



The Friends of the Library provides support to the library system by underwriting programs and services that enhance library buildings, collections, adult and children's programs, and more. We invite you to visit their website at [www.collier-friends.org](http://www.collier-friends.org) or by phone at 239-262-8135. Become a Friends of the Library member today!